

**CARE AND REPAIR SCOTLAND
MINUTES OF BOARD MEETING HELD ON FRIDAY 20th FEBRUARY 2015
AT TEACHER BUILDING, ST ENOCH SQUARE, GLASGOW G1 4DB**

Present: David Belfall, Chair
Richard Grant, Vice Chair
Gerry Power, NHS
Douglas Edwardson, ALACHO
Moira Bayne, Housing Options Scotland
Lisa Tennant, Incoming Chair

Robert Thomson, National Director

1. Welcome and Apologies

David welcomed those attending. Apologies were received from Judith Leslie and Andy Todman. David introduced Lisa Tennant, the incoming Chair and advised that he would chair the meeting and then hand over the position to Lisa at the end.

Action: Robert to write and thank resigning members Graham Barclay and Stewart Wilson for their contribution to the Board

2. Declarations of Interest

There were no declarations of interest relating to the agenda of the current meeting.

3. Minutes of Previous Meeting

The minutes were accepted as an accurate record.

4. Matters Arising from Previous Minute

Information for Douglas and Moira has been filed with Companies House.

A letter had been sent to Alex Neil MSP. The response from Margaret Burgess MSP was distributed to Board members.

The national outcome statistics are now available on the CRS website.

The interview panel had comprised of Douglas, Judith and Moira.

The OSCR acknowledgment of the Financial Statements was sent to Board members.

Action points: Robert to explore with Scottish Government an opportunity to invite the Minister to meet a client in Ayrshire.

5. Regional Meeting Report

As Judith and Andy were unable to attend the Board meeting, Robert gave a full report on the discussions held at Regional Meetings 2, 3 and 4. Regional Meeting 1 will take place on Wednesday 4th March as it has been arranged to coincide with the Pan Highland meeting of Care and Repair offices. The Board discussed in detail the comments received from the regions, including those related to the process for appointing the new Chair. It was noted in discussion that the papers relating to the appointment process had been circulated for comment to Board members before the previous Board meeting, that all the comments made at that Board meeting had been incorporated into the process, and that the selection of the Board member representing the 4 regions on the selection panel had been left to the Regional members. It was regrettable in these circumstances that the appointment made in accordance with the process agreed had given rise to disagreement. It was nonetheless agreed that it was essential for CRS, and for the wider Care and Repair movement in Scotland, that the Board should now move forward collectively, under its new Chair, in delivering its forward programme.

Action: Board to revisit the commitment in the Business Plan to review its effectiveness once other members are in place. Gerry will explore how C&R offices can access ALISS.

6. National Director's Report

Effective Engagement:

Robert had attended meeting of Cross Party Working Group on Safety and Accident Prevention and gave a presentation on the work of Care and Repair.

There have been three meetings of the Housing Coordination Group.

Robert had met with Home Energy Scotland to discuss closer collaboration.

Robert had attended Age Scotland's first national conference and the ACOSVO national conference.

Meetings held with Life Changes Trust may result in pilot funding for dementia projects in 3 areas initially.

Foundations still have uncertainty around funding bid.

Robert had attended a consultation meeting with Shelter's commission on wellbeing through better housing. He had responded to the consultation paper and also responded to the ROSPA final report on home safety.

The national reporting framework statistics are now available on the CRS website.

The arrangements for 2015 conference at Westerwood Hotel on 15th May are underway.

Local Delivery:

Robert had attended further meetings with GHA to discuss the possibility of Care and Repair delivering handyman services within their areas of operation.

Western Isles Care and Repair has completed the accreditation process and easily achieved the Scottish Quality Mark through very high service standards.

Robert had assisted Edinburgh, ABCR and West Dunbartonshire offices with development issues.

Veronica had held the first Administrators' training day to discuss the reporting framework.

Innovation:

The Regional 2, 3, and 4 meetings had been held in February. Regional 1 meeting is scheduled for 4 March

The Housing Coordinating Group met with Bill Baron Deputy Director, Housing Services & Regeneration to discuss a position paper on the role of housing following integration.

The Lochaber Project Board for the adaptations demonstration site has been agreed. Care and Repair is confirmed as the lead agency and will test a one stop shop for all adaptations, Telecare and handyman's services and will be tenure neutral.

The Electrical Safety Council will provide funding this year to allow safety checks but will deliver the finding through the central office. The funding application has been accepted and further information will be sent to offices at the end of the financial year.

Robert had met with the Link Group to discuss taking forward the Help to Adapt scheme in 12 local authority areas. He will become a member of the advisory group when staff are in post.

Robert had met with Volunteer Scotland to discuss possible joint working around Age and Social Isolation agenda.

Governance:

The Financial Statements have been sent to OSCR and Companies House.

Robert had met with Lisa to discuss moving forward and had provided initial induction information.

Robert had also spent a considerable amount of time spent in negotiating arrangements for appointing the new Chair, in consultation with EVH.

Robert, Richard and Moira had attended the Scottish Government Housing Event that brought together around 300 people from the world of housing. The discussion items are being taken forward and delegates will be kept advised of progress.

10. Financial Report

The Board noted the financial statement to 18 February 2015. Robert reported that Scottish Government had been in touch about next year's funding and will advise us of the decision in March and the review meeting.

11. A.O.C.B.

David and Richard retired from the Board and thanked the other members for their support. Robert presented David and Richard with a small token of the Board's appreciation for their significant contribution to the progress of Care and Repair Scotland over 5 years.

12. Date and Time of Next Meeting

The next meeting will be held on Friday 22nd May 2015 in Edinburgh. The venue and time is still to be agreed.