

**CARE AND REPAIR FORUM SCOTLAND
MINUTES OF BOARD MEETING HELD ON FRIDAY 22nd AUGUST AT
EVH, 137 SAUCHIEHALL STREET, GLASGOW G2 3EW**

Present: David Belfall, Chair
Richard Grant, Vice Chair
Gerry Power, NHS
Stewart Wilson, Region 1
Judith Leslie, Region 2
Graham Barclay, Region 4

Robert Thomson, National Director

1. Welcome and Apologies

David welcomed those attending. Apologies were received from Douglas Edwardson and Andy Todman

2. Declarations of Interest

There were no declarations of interest relating to the agenda of the current meeting.

3. Minutes of Previous Meeting

Stewart advised that Western Isles are also in the process of preparing for accreditation.

4. Matters Arising from Previous Minute

Robert provided David with breakdown of plenary session times for the conference. David and Robert signed the acceptance letter for the offer of grant from Scottish Government.

Robert wrote to Cairn Housing Association and confirmed the extension of Veronica's contract to March 2015.

5. National Director's Report

Effective Engagement:

- Arranged to meet Aileen Mcleod MSP and Jim Leishman, Scottish Labour Older People's Champion, after the Referendum. Attended Cross Party Working Groups on Safety and Older people. Alex Neil to open new Edinburgh offices.
- The Housing Coordination Group held its first conference in July to promote the contribution that housing can make to the health and social care agenda. 150

delegates attended. 50 more requested to attend. Presentations are available on request.

- Met with Age Scotland to discuss 2015 calendar and newsletter. Met with Housing Options to discuss collaborative working. Participated in Scottish Housing Home Safety evaluation review event. One meeting with Scottish Government Older People's Housing Strategy Monitoring Group and one with Adaptations Advisory Group
- Met with representatives from Care and Repair in England. Foundations bid for continued funding to be confirmed by Westminster government.
- Responded with other members of HCG to ongoing consultation around the future direction of adaptations policy and proposed transfer of Housing Scotland Act 2006 funding.
- Veronica currently collating information from 27 teams on 2013/14. To date reports show total number of jobs are 65,775 and total spend is £15.5M
- Annual conference held on Friday 3rd May 2013.

Local Delivery:

- Acted as mentor for Andy Todman with his research project in Skye, Edinburgh and Perthshire to explore the long term benefits of Care and Repair. Client interviews currently taking place.
- Attended 5 meetings of Housing Coordination Group to discuss implications of joint Working Act for housing organisations
- Midlothian team leader seconded for 3 months to other service. Clackmannan and Stirling Councils going through service delivery reviews. No change to position.
- Carried out accreditation of Skye and Lochalsh Care and Repair.
- Had discussions with Perth Council around procurement issues.
- Veronica made offices aware of 17 training opportunities. Meeting held with Keysafe and disabled ramp manufacturer to discuss training.

Innovation:

- Region 2, 3 and 4 meetings held. Region 1 will be held in September
- Information sent to offices and discussed at regional meetings. HCG currently interviewing for 5 posts to support housing to become more effective at making its case to health and social work at locality level.
- Supporting Lochaber in bid to be one of the 5 adaptations demonstration sites in Scotland.
- Attended meeting with Scottish Government Help to Adapt scheme. Supporting Renfrewshire in bid.
- Had discussions with Volunteer Scotland to examine how best to take forward. Discussions with 2 offices willing to participate in pilot scheme.

Governance:

- Meetings held with Scottish Government sponsors and EVH to discuss Chair succession plan.

6. Regional Meetings

Stewart reported that the regional meeting was not held due to staff wanting to participate in a JIT. The meeting is rescheduled for September.

Judith reported that Perthshire had concerns about discussions the Council has had about procurement.

Graham reported that he has been off on long term sick leave and has been impressed with how far the health and social care integration agenda has progressed. He was also surprised to learn at the regional meeting that most Care and Repair offices are enthusiastic about the plans to transfer adaptation funding from housing to the new partnerships.

Robert reported that Andy was unable to attend the Board meeting because he was undertaking client interviews in Skye, Perth and Edinburgh for his study into the long term benefits of Care and Repair.

9. Financial Report

The accounts for 2013/14 are being audited and will be available for approval at the next meeting.

10. Changes to Articles of Association

The Board members discussed the revisions to the Articles at a separate meeting held before the general meeting. A separate minute of the meeting together with a special resolution will be sent to MMS solicitors and OSCR.

11. A.O.C.B.

There were no items of other business.

12. Date and Time of Next Meeting

The next meeting will be held on Friday 7th November 2014 in Edinburgh and will discuss the plans to appoint a new Chair.