

**CARE AND REPAIR SCOTLAND
MINUTES OF BOARD MEETING HELD ON FRIDAY 22nd MARCH 2019
AT THE EDINBURGH TRAINING VENUE, 16 ST MARY'S ST, EDINBURGH EH1 1SU**

Present: Gerry Power, The Alliance
Stewart Wilson, Region 1
Angela Brunton, Region 3
Elizabeth Eadie, Region 4

Robert Thomson, National Director

1. Welcome and Apologies

Gerry chaired the meeting. He welcomed Board members to the meeting. There were apologies from Blair Allan (Chair) Gerry Begg (ALACHO) and Andy Douglas (Region 2). Robert updated members on Blair's progress. The Board sends best wishes to Blair for a speedy recovery.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of Previous Meetings

The minute of 21st September meeting was approved without amendment.

4. Matters Arising from Previous Minutes

Action: Gerry B will speak to ALACHO representative for Angus

Gerry helpfully facilitated discussion and subsequent meetings with Angus Council. Robert was asked by Angus Council to be a 'critical friend' and review the tender documents prior to publication. The Board agreed that the definition of the new service is acceptable to them and CRS will support whoever wins the tender to deliver the new adaptations scheme.

Action: Robert to have further discussions with OTEC and report back.

No progress made with OTEC and so Board agreed that the next annual conference will be arranged for March/April 2020. It was suggested that the Jubilee Hospital in Clydebank might be a suitable venue.

Action: Robert to send existing BP with draft minutes.

The current plan was sent with draft minutes on 19th December 2018.

Action: Robert will write to Cabinet Secretaries and relevant Ministers in New Year and enclose video with the letter.

Letter sent on 28th January 2019. Generic reply attached with minutes. Stewart suggested that we should comment on the Fuel Poverty Bill currently being considered by Parliament.

Action: Robert to send a reminder to Board members w/c 7th January to ask for input to the action plan.

Reminder sent. Robert thanked the Board members who responded with helpful suggestions.

5. Regional Meetings

Region 4 minutes were noted. Region 1 meeting notes will be sent with draft minutes. Elizabeth asked for an update on ICO advice.

Action: Robert to send updated advice that is part of the new accreditation template

6. National Director's Report

The Board considered the report and noted the following:

- Transcript of Parliamentary debate on housing and ageing held on January
- The draft review of the dementia enablement pilot schemes
- The draft Stirling University report which will recommend that SG reviews the funding framework for funding framework for C&R to ensure a consistent approach throughout Scotland.
- Age Scotland bid to Life Changes Trust to set up a National Dementia Forum has been successful. CRS will be a member. The first meeting to be held 16 April.
- Police Scotland will partner with CRS on national awareness campaign about rogue traders which will run 15th - 21st April. PS has committed to keeping CRS on its website after the campaign.
- Met with Graeme Simpson MSP, Shadow Housing Minister, to discuss how he can assist in highlighting Care and Repair in Parliament. Graeme will visit his constituency Care and Repair office in April.
Meeting with Health Improvement Scotland 18 March to discuss how we can identify key players in each IJB.
- ALACHO facilitated meeting with Angus Council to discuss taking forward the tender for C&R. The Council asked Robert to become their 'critical friend' and review the tender papers.
- Visited Orkney to meet with managing agent new director, new C&R manager and discuss handover arrangements and support when existing manager retires after 30 years service.

7. Financial Statement

The Board noted and approved the Financial Report. In the event that Scottish Government funding announcements for 2019/20 are delayed, the Board authorised Robert to spend from the current resources into the new financial year until the funding offer was made clear.

Action: Robert to advise Board when SG send offer of grant

8. Business Plan Discussion

Gerry gave an update on the Cabinet Secretary Group on Integration. The IJBs have to do more to engage with 3rd Sector organisations. It has been proposed that there should be a tool to measure the performance of IJBs against 25 outcomes.

The Board agreed that the Business Plan needed a few additions/amendments.

It was agreed that the Appendix table was still relevant and some words are needed to tie it in with the introduction. More words are needed about the importance of Integration for Care and Repair. Robert will look at changing/rearranging some words in the Word Cloud cover and try and emphasise 'Care and Repair Scotland'.

Action: Robert will send a revised draft with minutes of meeting.

9. A.O.C.B.

There were no items to discuss.

10. Date and Time of Next Meeting

The next meeting will be held on Friday 21st June in Glasgow.